

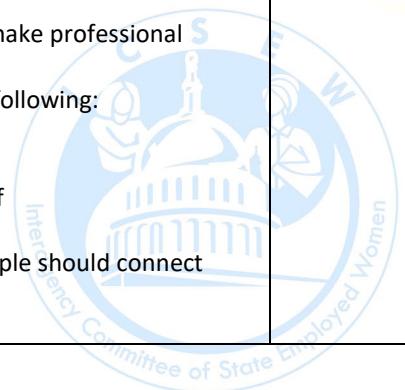
ICSEW Executive Board Agenda (Annual Retreat)

[Virtual Meeting](#)

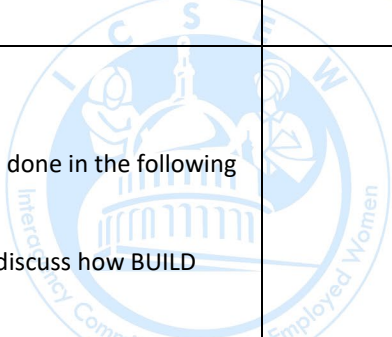
August 15, 2023 | Time 9:15am – 3:00pm

Main Outcomes	
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	<p><u>Executive Board Members</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Deirdre Bissonnette, Chair <input checked="" type="checkbox"/> Marianne McIntosh, Vice-Chair <input checked="" type="checkbox"/> Sequenna Fashana Co-Executive Secretary <input checked="" type="checkbox"/> Alyssa Woods, Co-Executive Secretary <input checked="" type="checkbox"/> Kaitlin Nielsen, Co-Treasurer <input checked="" type="checkbox"/> Danica Mitchell, Co-Treasurer <input checked="" type="checkbox"/> Rachel Friederich, Communications Co-Chair <input type="checkbox"/> Rebecca LaMar, Communications Co-Chair <input checked="" type="checkbox"/> Janet McIntosh, Professional Development Co-Chair <input checked="" type="checkbox"/> Connie Becker, Professional Development Co-Chair <input checked="" type="checkbox"/> Cassandra Drake, Conference Co-Chair <input type="checkbox"/> Summer Ramos, Conference Co-Chair <input checked="" type="checkbox"/> Keri O’Connell, Legislation and Policy Co-Chair <input checked="" type="checkbox"/> Leslie Wolff, Legislation and Policy Co-Chair <input checked="" type="checkbox"/> Siri Olson, Membership Chair <input checked="" type="checkbox"/> Courtney Speer, Mentorship Co-Chair <input checked="" type="checkbox"/> Masozi Nyirenda, Co-Mentorship Chair <input checked="" type="checkbox"/> Brooke Nutt, Public Outreach Chair <input type="checkbox"/> Megan Celedonia, Governor’s Office Liaison <input checked="" type="checkbox"/> Allison Spector, Special Projects <p>Guest:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Indira Melgarejo (OFM) <input checked="" type="checkbox"/> Sabrina Njoroge (EQUITY) <input checked="" type="checkbox"/> Valerie Rogers (WDFW) 	
1.	Introductions and Mingle (All)	
2.	<p>Agenda Item LinkedIn Valerie Rogers, Lead Recruiter at WDFW</p> <ul style="list-style-type: none"> • Discussed setting up a LinkedIn Profile and navigating the platform to make professional connections and build your brand • To get started with LinkedIn, everyone should ensure that they do the following: <ul style="list-style-type: none"> ○ Upload a photo <ul style="list-style-type: none"> ▪ Both a personal and background photo ▪ Your photo should be a professional photo of yourself ○ Complete the LinkedIn Headline <ul style="list-style-type: none"> ▪ This is a basic statement of what you do and why people should connect with you on this platform ○ Complete the Profile Summary 	



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	<ul style="list-style-type: none"> ▪ This is your “elevator pitch” where you should share the “why” you do what you do ○ Complete the security settings to ensure it is to your level of comfort 	
<p>3.</p>	<p>Lunch (provided)</p>	
<p>4.</p>	<p>Agenda Item September General Membership Meeting: Connie and Janet</p> <ul style="list-style-type: none"> • September General Membership Meeting will include the following: <ul style="list-style-type: none"> ○ Networking/Mingling <ul style="list-style-type: none"> ▪ Please ensure that your slides for your subcommittee are submitted to Janet or Connie no later than August 31st ○ Culture Alley ○ Commissioner of Public Lands <ul style="list-style-type: none"> ▪ Women in State Government ○ Diane Jennings <ul style="list-style-type: none"> ▪ Administrative Law Hearings in Spanish ○ BRG Share out • ICSEW received 25 responses from the Call to Action that went out earlier this year and Professional Development Chairs have decided that they will use that feedback to plan General Membership Meetings for the upcoming year • Janet will be hosting a DNR Internal Women’s Group on August 22nd • The networking questions used at the July meeting can be found on TEAMS for all to access and use 	
<p>5.</p>	<p>Agenda Item Annual Awards: Deirdre</p> <ul style="list-style-type: none"> • Photos taken at the July General Membership Meeting are back and can be accessed through the TEAMS channel • Discussion on Annual Awards included: <ul style="list-style-type: none"> ○ The Chair was under the impression that the five named awards that are presented each year were to go to board members ○ The board discussed how to make nominations moving forward (possibly opening up nominations to the membership, possibly nominating women in government who are in leadership, etc.) ○ The board agreed that each Subcommittee Chair will still nominate an Outstanding Subcommittee Member and these awards would continue to be in addition to the five name awards ○ Follow up: During the January Executive Board Meeting, the board will resume this discussion on who will receive the awards (general membership, executive board members only, or a mixture of both) <ul style="list-style-type: none"> ▪ Janet will make a slide, Deirdre will work on a timeline for nomination and present it to the board in January, and Deirdre and Allison will work together to put together a Q&A for the General Membership 	
<p>6.</p>	<p>Agenda Item Executive Order Update: Marianne</p> <ul style="list-style-type: none"> • The Executive Order has been signed by the Governor • Now that the Executive Order is updated, there is work that needs to be done in the following areas: <ul style="list-style-type: none"> ○ Membership <ul style="list-style-type: none"> ▪ Marianne will meet with Lenora Sneva from BUILD to discuss how BUILD currently does their membership ○ Policies and Procedures 	

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	<ul style="list-style-type: none"> ▪ Marianne, Janet, Masozi, and Leslie will work together to form an Ad hoc committee to discuss updating policies and procedures that need changing because of the updated Executive Order ○ Communication with Executive Sponsors <ul style="list-style-type: none"> ▪ If you have any suggestions on how ICSEW should communicate the updates to the Executive Order to our Executive Sponsors, please reach out to any member of the Ad hoc Committee 	
7.	<p>Agenda Item Annual Conference: Summer and Cassandra</p> <ul style="list-style-type: none"> • Registration for the Conference is Live: Engage: their Past, Your Present, Our Future <ul style="list-style-type: none"> ○ Online Conference Dates: October 3-4th ○ There will be an opportunity to mingle and network at an in-person Conference review/debrief session which will be on Thursday, October 5th from 9:00-11:30 at Ashho Cultural Community Center, all are welcome to attend • Speakers have been confirmed <ul style="list-style-type: none"> ○ Half of the speakers are state and/or government employees ○ The committee chairs are currently confirming all contracts for non-state and/or government employees that will be presenting at the Conference ○ Working on gathering headshots and bios from all the speakers • Music Team <ul style="list-style-type: none"> ○ A huge thank you to Veronica Hand for selecting the diverse music that will be played throughout the Conference • Sponsorships <ul style="list-style-type: none"> ○ All have been submitted 	
8.	<p>Agenda Item Washington State’s Annual Equity Convening: Sabrina</p> <ul style="list-style-type: none"> • Washington State’s Annual Equity Convening <ul style="list-style-type: none"> ○ October 24-25, 2023 ○ At the Greater Tacoma Convention Center in Tacoma ○ Hybrid style however, attendees are encouraged to attend in person ○ No cost to attend the Equity Convening ○ There will be plenty of networking and engaging opportunities to network and engage with community throughout the Conference ○ Deirdre is encouraging all members to attend in person and therefore, ICSEW will not have an information table at this event • Office of Equity Resources <ul style="list-style-type: none"> ○ Consulting Services ○ Washington State inequity data ○ Policy 	



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Action Items	Owner	Completion Date

Future Agenda Items	Timeline	Owner
Annual Awards Nomination	January	Deirdre

