

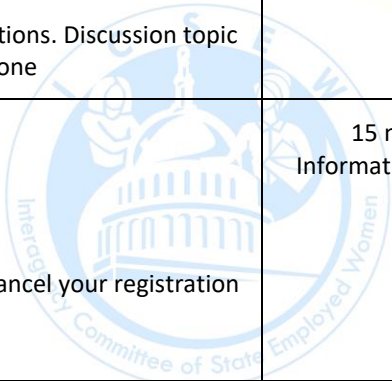
ICSEW Executive Board Agenda

[Virtual Meeting](#)

May 16, 2023 | Time 1:00pm – 3:00pm

Main Outcomes	
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	<p><u>Executive Board Members</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Deirdre Bissonnette, Chair <input type="checkbox"/> Connie Becker, Vice-Chair <input checked="" type="checkbox"/> Sequenna Fashana Co-Executive Secretary <input checked="" type="checkbox"/> Alyssa Wood Co-Executive Secretary <input checked="" type="checkbox"/> Janet McIntosh, Co-Executive Secretary <input checked="" type="checkbox"/> Siri Olson, Treasurer <input checked="" type="checkbox"/> Rachel Friederich, Communications Co-Chair <input checked="" type="checkbox"/> Rebecca LaMar, Communications Co-Chair <input type="checkbox"/> Morgan Montes, Professional Development Chair <input checked="" type="checkbox"/> Kassandra Drake, Conference Co-Chair <input checked="" type="checkbox"/> Summer Ramos, Conference Co-Chair <input checked="" type="checkbox"/> Keri O’Connell, Legislation and Policy Co-Chair <input type="checkbox"/> Leslie Wolff, Legislation and Policy Co-Chair <input checked="" type="checkbox"/> Marianne Mcintosh, Membership Chair <input type="checkbox"/> Tara Smith, Mentorship Co-Chair <input checked="" type="checkbox"/> Masozi Nyirenda, Co-Mentorship Chair <input checked="" type="checkbox"/> Brooke Nutt, Public Outreach Chair <input checked="" type="checkbox"/> Allison Spector, Special Projects <input checked="" type="checkbox"/> Megan Celedonia, Governor’s Office Liaison <p>Guest:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Indira Melgarejo (OFM) <input type="checkbox"/> Sabrina Njoroge (EQUITY) 	
1.	<p>Introductions and Chair Report (All)</p> <ul style="list-style-type: none"> • Introduction of New Executive Board Member <ul style="list-style-type: none"> ○ Alyssa Wood will be joining Sequenna as the Co-Executive Secretary. Welcome Alyssa! • Speaker Call to Action has been sent out to all Business Resource Groups, DEI Counsel, Women’s Equity, and Women’s Commission. Please continue to share the Speaker Call to Action with your network • On June 1st Deirdre will on behalf of ICSEW at the Department of Corrections. Discussion topic is why Women’s History is relevant and the work that still needs to be done 	10 min Mingle
2.	<p>Agenda Item July General Membership Meeting Updates: Deirdre</p> <ul style="list-style-type: none"> • There are a couple of pending speaker request • Registration goes live today • There will be two Eventbrite to track attendance and food order <ul style="list-style-type: none"> ○ In person, if you register and cannot make it, we ask that you cancel your registration through Eventbrite ○ Online 	15 min Information



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3.	<p>Agenda Item August Executive Board Member Retreat: Deirdre & Keri</p> <ul style="list-style-type: none"> • Will be held in Olympia on August 15th at Harbor House from 9:30-3:30 • Recruitment lead from the Department of Fish and Wildlife will be there to discuss the following topics: <ul style="list-style-type: none"> ○ LinkedIn ○ Curating your brand ○ Career building and networking 	10 min Discussion
4.	<p>Agenda Item Volunteer Opportunities: Deirdre & Janet</p> <ul style="list-style-type: none"> • Upcoming Volunteer Opportunities <ul style="list-style-type: none"> ○ Thurston County Foodbank <ul style="list-style-type: none"> ▪ 13 people are signed up for the May 20th Volunteer event ▪ There will be lots of volunteer opportunities in the future to interact and engage with the foodbank at various capacities ▪ July Hyde suggested that we assist with assembling backpacks for food insecure, homeless, and homebound patrons that may not be able to make it to the foodbank in person to receive services ▪ Olympia Women’s Club is celebrating their 140th Anniversary this year and they also collaborate with the Thurston County Foodbank on a regular basis ○ Beach Clean up <ul style="list-style-type: none"> ▪ Several opportunities throughout the year ○ Discussion on rather we think we should create an executive board position or another special projects position for a Volunteer Coordinator. <ul style="list-style-type: none"> ▪ For the time being, Janet and Allison will take the lead and work with the Vice Chair who will facilitate volunteer opportunities as they arise 	10 min Information
5.	<p>Agenda Item Executive Order: Marianne</p> <ul style="list-style-type: none"> • Most have reviewed the Draft in Teams • No substantial changes have been made to the draft • Deirdre and Marianne will collaborate on a Letter of Introduction for the Executive Order and present to Tara Smith, our Executive Sponsor for her guidance and advise • Our goal remains to have the Governor sign the updated Executive Order by our July General Membership Meeting 	20 min Discussion
6.	<p>Break 10 minutes (if we take one)</p>	10 min
7.	<p>Agenda Item Conference: Cassandra & Summer</p> <ul style="list-style-type: none"> • Summer spoke with the business resource group LLN at the general membership meeting and discussed the Speaker Call to Action • Please share the Speaker Call to Action to as many people and places in your network as possible • Discussion on in person mixer/mingle, looking to finalize the following details: <ul style="list-style-type: none"> ○ Time of mixer/mingle ○ Catering menu 	15 min Discussion
8.	<p>Agenda Item Treasurer Report: Siri</p> <ul style="list-style-type: none"> • Membership Vote of Budget <ul style="list-style-type: none"> ○ Proposed budget was emailed to the general membership on May 12, 2023 	10 min Information

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	<ul style="list-style-type: none"> ○ All votes must be received by May 26, 2023 ○ So far, there have been 19 responses ● Budget Updates <ul style="list-style-type: none"> ○ Siri is waiting on report from OFM for April’s financials ● Siri and Deirdre received a question about ICSEW relationship to the Women’s Commission in which they consulted with Megan for guidance <ul style="list-style-type: none"> ○ Board members had a historic discussion about the relationship between ICSEW and Women’s Commission 	
9.	<p>Agenda Item Reminders</p> <ul style="list-style-type: none"> ● Annual Report <ul style="list-style-type: none"> ○ Due to Governor’s office by July 31st ○ Please have draft of your subcommittee’s annual report to Allison by June, highlighting your subcommittee accomplishments over the past year ○ Previous report can be found on our website ● Subcommittee Member Nominations <ul style="list-style-type: none"> ○ Please email Sequenna with the name of your Outstanding Subcommittee Member by Friday, May 19th 	5 min Discussion
10.	<p>Agenda Item Last Minute Agenda Items</p>	5 min Discussion
11.	<p>Subcommittee Report (All)</p> <ul style="list-style-type: none"> ● Public Outreach: Brooke <ul style="list-style-type: none"> ○ PSRW was a huge success: <ul style="list-style-type: none"> ▪ First in person PSRW event since COVID ▪ It was a great opportunity to meet members ▪ Collect 45 signatures of past/present/prospective members ▪ Promoted Annual Conference and July in person meeting ▪ Great networking with Business Resource Groups ▪ Highlight: photo with Governor Inslee towards the end of the event ● Professional Development: Janet <ul style="list-style-type: none"> ○ September General Membership meeting <ul style="list-style-type: none"> ▪ Theme: Hispanic Heritage Month ▪ Subcommittee time/share out ● Communications: Rachel <ul style="list-style-type: none"> ○ If anyone has announcements, please remember to add it to our bulletins, which can be found on the Communications team channel 	5 min Information

Action Items	Owner	Completion Date

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Future Agenda Items	Timeline	Owner
September General Membership Meeting	June	Janet & Connie
Sub-Committee Membership	August	Janet & Connie

