

ICSEW Executive Board Agenda

[Virtual Meeting](#)

January 17, 2023 | Time 1:00pm – 3:00pm

Main Outcomes	
----------------------	--

	<p><u>Executive Board Members</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Deirdre Bissonnette, Chair <input checked="" type="checkbox"/> Connie Becker, Vice-Chair <input type="checkbox"/> Sequenna Fashana Co-Executive Secretary <input checked="" type="checkbox"/> Janet McIntosh, Co-Executive Secretary <input type="checkbox"/> Siri Olson, Treasurer <input checked="" type="checkbox"/> Rachel Friederich, Communications Co-Chair <input type="checkbox"/> Rebecca LaMar, Communications Co-Chair <input checked="" type="checkbox"/> Morgan Montes, Professional Development Chair <input checked="" type="checkbox"/> Kassandra Drake, Conference Co-Chair <input checked="" type="checkbox"/> Summer Ramos, Conference Co-Chair <input checked="" type="checkbox"/> Keri O’Connell, Legislation and Policy Co-Chair <input checked="" type="checkbox"/> Leslie Wolff, Legislation and Policy Co-Chair <input checked="" type="checkbox"/> Marianne McIntosh, Membership Chair <input type="checkbox"/> Tara Smith, Mentorship Co-Chair <input checked="" type="checkbox"/> Masozi Nyirenda, Co-Mentorship Chair <input checked="" type="checkbox"/> Brooke Nutt, Public Outreach Chair <input checked="" type="checkbox"/> Allison Spector, Special Projects <p>Guest: Indira Melgarejo</p>	
1.	Introductions and Mingle (All)	
2.	<p>Agenda Item Conference Speaker Feedback: Cassandra & Summer</p> <ul style="list-style-type: none"> • Overall speakers were very satisfied with the communication and preparation they received from ICSEW as well as the audience participation at the event. • They were asked on how we could improve the conference and answer were captured in the ICSEW 2022 Conference Speaker Feedback PowerPoint located on the Conference Teams channel Files under 2022/Files/Lessons learning and Feedback. Noted in the meeting were: <ul style="list-style-type: none"> ○ The Thank You Cards we sent out really allowed speakers to feel appreciated. ○ Speakers would like to see future conferences address intersectionality ○ On follow up social media posts be sure to include tag speakers to help them ○ Continue to encourage members to participate and come on camera for better connection 	
3.	<p>Agenda Item WSWC 1st Quarter Plenary Meeting Update Deirdre</p> <ul style="list-style-type: none"> • Washington State Women’s Commission meeting was held Friday the 13th at the Helen Sommers Building • Deirdre attended to bridge our connection with women’s commission to share who we were and what we do. • Meeting shared current bills that ICSEW could track: 	1:15-1:25pm Information

ICSEW Executive Board Agenda

	<ul style="list-style-type: none"> ○ HB 1155: Washington My Health, My Data Act ○ HB 1115/SB 5242: Abortion Cost Share ○ SB 5241: Keep Our Care ○ HB 1045: Evergreen Basic Income ○ Upcoming: Health Equity for Immigrants, Shield Law, Wealth Tax 	
4.	<p>Agenda Item: Other Agenda Items (All)</p> <ul style="list-style-type: none"> ● Discussed Teams post about 60th Anniversary tag line and logo design and if there were other ideas <ul style="list-style-type: none"> ○ strengthening women's roles in government ○ Empowering Professional Growth in State Government. ○ 60 years of driving change to break the glass ceiling. ● Deirdre will send out something to vote on. 	
5.	<p>Agenda Item Purchasing Policy and Procedure: Siri or <u>Deirdre</u></p> <ul style="list-style-type: none"> ● Deirdre brought up Policy #210.1: Contracts and Purchasing Policy <ul style="list-style-type: none"> ○ It was concluded that this was already discussed so was tabled. ● Discussed wanting to buy ICSEW anniversary specific swag, but also use up the swag we already have. 	
6.	<p>Agenda Item: July Meeting Discussion Brooke/Deirdre</p> <ul style="list-style-type: none"> ● Would like it to be a celebration and transition Meeting and consider holding in person, at capital, with tour and keynote speaker ● Action: Deirdre will contact visitor services at DES to book a room with hybrid option ideally on capital campus ● Members to participate in planning: Janet, Brooke, Masozi, Morgan. Marianne for historical information and Leslie if she has time. ● Other considerations: look into catering, parking, how long will it be, who will be the keynote speaker possibly someone from the Women’s Commission a Legislator, or possibly the Governor 	
7.	<p>Agenda Item March General Membership Meeting: Morgan</p> <ul style="list-style-type: none"> ● Theme: Building support network and be an ally ● Speaker: Wendy Frasier PhD presenting a workshop on identifying players in support network and ways to fill in the gaps. Teaching those players needing support to how to become more independent ● Business Resources Group Panel Discussion consisting of: HAPPEN, LLN, WIN, VERG, RAIN and maybe DIN lead by Connie. ● Discussed panel questions ideas which will be added to March meeting folder notes ● Looking for a speaker suggestions for May for Asian Pacific American Heritage Month <ul style="list-style-type: none"> ○ Aleksa Manila, Miss Gay Filipino ○ Justice Mary Yu, who is starting her third term on the Washington Supreme Court ○ Reach out to HAPPEN directly 	
8.	<p>Break 5 minutes</p>	
9.	<p>Agenda Item Communication Calendar for Blog Post: Deirdre</p> <ul style="list-style-type: none"> ● Want to rotate subcommittees through writing blogs monthly. The following months members volunteered to take and write something. (Ideas in parentheses) ● <u>2023</u> <ul style="list-style-type: none"> ○ February – Public Outreach (Childcare center) 	

ICSEW Executive Board Agenda

	<ul style="list-style-type: none"> ○ March – Chair/Co-Chair (Women’s History Month) ○ April - Membership (Recruitment) ○ May – Leg and Policy (Leg wrap up) ○ June - Professional Development ○ July - ○ August - Allison (Annual Report/Pay disparity) ○ September - Conference ○ October - ○ November - Leg and Policy (Leg Prep) ○ December - ○ January 2024 - Conference <ul style="list-style-type: none"> ● Communications and Mentorship committees will fill in later(and blog ideas) ● Rachel added that there is an Observance Calendar on Communications Teams channel which can be used for ideas for blogposts <ul style="list-style-type: none"> ○ Located: Blog Submission folder: Teams/Communications/Files/Blog Submissions ○ Name Blog by Month/Title of blog and add an image ○ Blog guidelines and ideas also found on our webpage for Communications 	
10.	<p>Agenda Item: Subcommittee Report</p> <ul style="list-style-type: none"> ● Membership needs to recruit <ul style="list-style-type: none"> ○ Executive Order Update on a pause at this point as there is no replacement at Commission for point of contact. We don’t know the plan moving forward? Need to discuss with commission ● Leg & Policy Legislative training was rescheduled for January 31st ● Conference has a meeting tomorrow(1/18) to recap 2022 and starting thinking about 2023 	
11.	<p>Agenda Item: DES (Zoom) Background Submissions: Rachel / Rebecca</p> <ul style="list-style-type: none"> ● Five submissions came in so far for Women’s History Month. Last date to submit them is February 3rd. ● All submissions will be presented to board and board votes in February executive meeting 	

Action Items	Owner	Completion Date
Deirdre – contact DES for July in person meeting		
Kassandra – Switching to March (instead of February) for role review		
Deirdre/Connie: Create access of policy/task channel in teams create excel spreadsheet		

Future Agenda Items	Timeline	Owner
Childcare Center grand opening update (Leslie/Brooke/Masozi)		
Executive Order Follow up Marianne – will be waiting for contact at women’s commission		

