

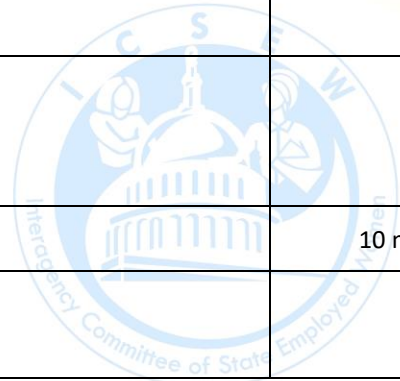
ICSEW Executive Board Agenda

[Virtual Meeting](#)

July 19, 2022 | Time 1:00pm – 3:00pm

Main Outcomes	
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	<p><u>Executive Board Members</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Deirdre Bissonnette, Chair <input type="checkbox"/> <i>Vacant</i>, Vice-Chair <input checked="" type="checkbox"/> Sequenna Fashana Executive Secretary <input checked="" type="checkbox"/> Siri Olson, Treasurer <input checked="" type="checkbox"/> Rachel Friederich, Communications Chair <input checked="" type="checkbox"/> Morgan Montes, Professional Development Chair <input checked="" type="checkbox"/> Kassandra Drake, Conference Co-Chair <input type="checkbox"/> Summer Ramos, Conference Co-Chair <input checked="" type="checkbox"/> Keri O’Connell, Legislation and Policy Co-Chair <input checked="" type="checkbox"/> Leslie Wolff, Legislation and Policy Co-Chair <input type="checkbox"/> Marianne Mcintosh, Membership Chair <input type="checkbox"/> <i>Vacant</i>, Mentorship Chair <input checked="" type="checkbox"/> Jasmine Pippin-Timco, Public Outreach Chair <input checked="" type="checkbox"/> <i>Allison Spector, Special Projects</i> <p>Guest: Veronica Hand, DFW Connie Becker, OAH</p>	
1.	Introductions and Mingle (All)	
2.	<p>Agenda Item General Membership Meeting: Morgan</p> <ul style="list-style-type: none"> • Finalizing the September General Membership Meeting • Received great response from attendees about networking and mingling at the General Membership Meetings so moving forward, we will be hosting private rooms for the members to mingle, network, and debrief in small groups • Researching topics and speakers to highlight at Conference as well as for upcoming General Membership Meetings • November General Membership Meeting: <ul style="list-style-type: none"> • Morgan will work with Leslie and Keri to secure a speaker that will discuss the upcoming Legislative Session 	
3.	<p>Agenda Item Roles and Responsibilities (Sequenna & Rachel)</p> <ul style="list-style-type: none"> • Rachel (Communications) • Sequenna (Executive Secretary) 	
4.	Break 10 minutes	10 min
5.	<p>Agenda Item Conference</p> <ul style="list-style-type: none"> • Updates <ul style="list-style-type: none"> • Save the Date has been created and can be found in TEAMS 	



ICSEW Executive Board Agenda

	<ul style="list-style-type: none"> • Cassandra and Summer are still looking for speakers, if you have any suggestion, please let them know as soon as possible • Still working out the details of when to open registration and how long registration will stay open once opened • Budget <ul style="list-style-type: none"> • A budget has been created for the Conference and will go out for vote to the General Membership in August • General Membership Vote on Budget <ul style="list-style-type: none"> • Siri can post budget online so that representatives will have access to the budget before voting 	
6.	Agenda Item Action Item Update/Recap <ul style="list-style-type: none"> • Active participants vs Active Members on each subcommittee <ul style="list-style-type: none"> • All Subcommittee Chairs have updated their participant list and submitted to Rachel • Roles and Responsibilities presented at next Executive Board Meeting: <ul style="list-style-type: none"> • Allison: Annual Report • Siri: Treasurer 	
7.	Subcommittee Report (All) Please ensure that you are present at each General Membership Meeting or have a subcommittee member that can represent your subcommittee in your absence <ul style="list-style-type: none"> • Jasmine (Public Outreach) <ul style="list-style-type: none"> • The Charity Drive will be extended through the end of 2022 • \$860 in Virtual Gift Certificates were forwarded to organizations • Rachel (Communications) <ul style="list-style-type: none"> • New Communications Sub-Committee Chair (Rebecca LaMar) • You can upload your “blurb” or blog to the Communications team in TEAMS and Rachel or Rebecca will edit and post it 	
8.	Agenda Item: Future Agenda Items (All) <ul style="list-style-type: none"> • Master Calendar and Timeline of Events that will happen throughout the fiscal year to better plan for required events (such as Health Fair, Blogs, etc.) 	

Action Items	Owner	Completion Date
Microsoft Forms/Cancelling Survey Monkey	Marianne & Allison	July
Legislative Session Speaker	Leslie and Keri	September
Slides for July meeting	All	July 8 th
Refreshments for In-person meetings	Marianne	When in Person
Roles and Responsibilities	All	Ongoing
Conference Budget <ul style="list-style-type: none"> • Develop Budget • Send Budget to general membership for a vote • Call for sponsors • Call for volunteers • Eventbrite ticketing options 	Siri, Cassandra, & Summer	August

Future Agenda Items	Timeline	Owner
Board Contact List	August	Sequenna

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