

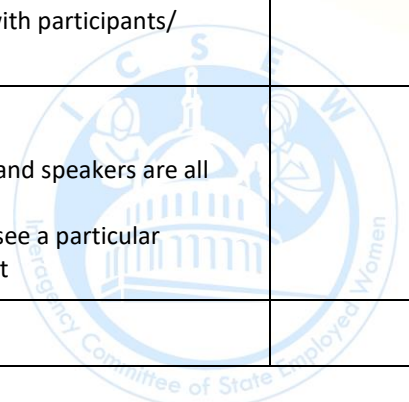
ICSEW Executive Board Agenda

[Virtual Meeting](#)

October 19, 2021 | Time 1:00pm – 4:00pm

Main Outcomes	
----------------------	--

	<p><u>Executive Board Members</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Josefina Magana, Chair <input type="checkbox"/> Lu Anne Eyles, Vice-Chair <input type="checkbox"/> Rachael Hopkins Executive Secretary <input checked="" type="checkbox"/> Sequenna Fashana Executive Secretary <input type="checkbox"/> Siri Olson, Treasurer <input checked="" type="checkbox"/> Rachel Friederich, Communications Chair <input checked="" type="checkbox"/> Marie Splaine, Professional Development Chair <input type="checkbox"/> Vacant, Conference Chair <input checked="" type="checkbox"/> Deirdre Bissonnette, Legislation and Policy Co-Chair <input type="checkbox"/> Leslie Wolff, Legislation and Policy Co-Chair <input checked="" type="checkbox"/> Marianne McIntosh, Membership Chair <input type="checkbox"/> Vacant, Mentorship Chair <input checked="" type="checkbox"/> Allison Spector, Partnerships Co Chair <input type="checkbox"/> Jasmine Pippin-Timco, Public Outreach Co-Chair <input type="checkbox"/> Debra Lefing, Public Outreach Co-Chair <input checked="" type="checkbox"/> Misty Harris, Zoom/Technology Chair 	
1.	Introductions and Mingle: Welcome by Josefina	
2.	<p>Agenda Item Conference: Marie</p> <ul style="list-style-type: none"> • Conference is only two weeks away! • Working with Valerie from the Women’s Commission to design the brochure • Closed Captioning will be provided • So far 368 people registered with more registrations coming in daily • There is still time for agencies and individuals to register • 14 confirmed sponsorships so far • Sending out reminders through all platforms (social media, email, etc.) • Thursday, October 28th Marie will do a run through of the conference with participants/panelist 	
3.	<p>Agenda Item November and January General Membership Meetings: Marie</p> <ul style="list-style-type: none"> • Reviewed November’s General Membership Meeting, agenda is all set and speakers are all lined up • If you have a topic that you would like to be discussed or would like to see a particular speaker, please send those suggestions to Marie and she will look into it 	
4.	Break 5 minutes	



ICSEW Executive Board Agenda

5.	<p>Agenda Item Mentorship Program Update: Deirdre</p> <ul style="list-style-type: none"> • The mentorship pilot program wrapped up earlier this year • Lessons learned from the pilot program: <ul style="list-style-type: none"> ○ It is very time consuming to administer a mentorship program (preliminary work, matching mentors/mentees, etc.) ○ As a result of the time that is needed to maintain and monitor a mentorship program, ICSEW suggest that it be administered by an agency. <ul style="list-style-type: none"> ▪ The Women’s Commission has graciously decided that they will host the mentorship program with the following stipulations: <ul style="list-style-type: none"> ○ Pending funding ○ Need to find a software program that will administer the mentorship program (such as Chronus) ○ Since they are a small agency, they will need to figure out how much time an FTE will need to devote to the mentorship program • Unfortunately, the deadline for this year has passed, but the goal is to implement this program for the next budget year therefore, the earliest it can start is 2023 • In the meantime, the Mentorship Subcommittee will be working on a “Toolkit” to hand off to the Women’s Commission (or any other agency that decides to house a mentorship program) 	
6.	<p>Agenda Item Partnerships Subcommittee Update: Allison</p> <ul style="list-style-type: none"> • Two new members joined this subcommittee • In previous meetings the Executive Board has discussed if Partnerships Subcommittee will continue as a subcommittee or has Partnership Subcommittee fulfilled their original mission and therefore should they disband. After discussions with the entire subcommittee, the subcommittee has concluded that they are interested in continuing this subcommittee. <ul style="list-style-type: none"> ○ Moving forward, the subcommittee will work to define their new role and fulfill any possible gaps. ○ Marianne and Allison will work together to come up with a survey or an email to send out to the general membership to gauge what the gaps are and redefine the role of the subcommittee 	
7.	<p>Agenda Item Team Building Activity: Sequenna</p> <ul style="list-style-type: none"> • Looking for suggestions for team building activities: <ul style="list-style-type: none"> ○ If we have time, we will add the team building activity to our Executive Board meetings in the New Year ○ Looking for team building activities that we can do virtually ○ Please email your suggestions to Sequenna 	
8.	<p>Any-Last Minute Agenda Items:</p> <ul style="list-style-type: none"> • Updates: Josefina <ul style="list-style-type: none"> ○ There is a new BRG Coordinator, Indria Melgarejo ○ BRG’s have started conducting monthly leadership meetings and although ICSEW isn’t a BRG, we have been invited to these monthly meetings ○ Dr J (OFM) conducted the September meeting and requested that the leaders of each BRG share their number 1 goal for their group at the next meeting • December meeting: 	

ICSEW Executive Board Agenda

	<ul style="list-style-type: none"> ○ Currently there is no meeting on the books for December, but it is suggested that we conduct a meeting during the month of December just so that we do not fall behind on business and tie up any unfinished business before we go into the New Year ○ Members of the board suggest that we have the December meeting earlier in the month and in person ○ If in person, suggested dates are 12/3 or 12/10 	
9.	Subcommittee Report (All) <ul style="list-style-type: none"> ● Treasurer: ICSEW has received roughly \$4000 in sponsorships ● Received the cashflow statements for July, August, September 	
10.	Agenda Item: Future Agenda Items (All) <ul style="list-style-type: none"> ● Succession Planning ● Indira Melgarejo (BRG Coordinator) at next meeting ● Update on ICSEW Calendar Events <ul style="list-style-type: none"> ○ Rachel, Allison, and Jasmine will meet to discuss who will update the ICSEW Calendar events that come into the mailbox ● Updating Subcommittee Webpages 	

Action Items	Owner	Completion Date

Future Agenda Items	Timeline	Owner

