



Interagency Committee of State Employed Women (ICSEW) Policy

Policy: 600

Policy Name: Becoming an ICSEW Representative Policy

PURPOSE

This policy provides direction to agency and institutional heads on the nomination process of an ICSEW representative.

SCOPE

This policy applies to prospective ICSEW representatives.

POLICY

The ICSEW Chair shall appoint representatives from each state agency and institution of higher education employing not less than 25 women. Agencies employing more than 2,000 women shall select one representative for every 2,000 women employed. The chair shall also appoint an appropriate number of representatives designated by the Washington State Board for Community and Technical Colleges on behalf of the community college system.

To ensure continuity, representatives shall serve staggered 2-year terms.

Agency or institutional heads (Secretaries, Directors, Administrators, etc.) may identify one agency alternate per representative to act in the absence of the representative. Alternates may participate fully in ICSEW activities with the exception of voting. Only chair-appointed agency representatives are eligible to vote. The alternate may vote in the absence of the representative provided a signed proxy is presented to the ICSEW chair or membership chair before or at the bimonthly general membership meeting.

Agency appointees must be registered to vote in the state of Washington.

RELEVANT LAW AND OTHER RESOURCES

Boards and Commissions Application

ICSEW Bylaws

Sample Nomination Letter

Revised Date: 11/01/2016

Board Approved:

Committee Approved:

Policy #: 600

Page 1 | 1