

ICSEW Executive Board Agenda

Virtual Meeting
March 16, 2021 | Time 1:00pm – 2:30pm

Main Outcomes	
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	<p><u>Executive Board Members</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Josefina Magana, Chair <input checked="" type="checkbox"/> Lu Anne Eyles, Vice-Chair <input checked="" type="checkbox"/> Cyndi Comfort, Executive Secretary <input checked="" type="checkbox"/> Cristina Steward, Treasurer <input checked="" type="checkbox"/> Rachel Friederich, Communications Chair <input checked="" type="checkbox"/> Marie Splaine, Professional Development Chair <input type="checkbox"/> <i>Vacant</i>, Conference Chair <input checked="" type="checkbox"/> Deirdre Bissonnette, Legislation and Policy Co-Chair <input checked="" type="checkbox"/> Leslie Wolff, Legislation and Policy Co-Chair <input checked="" type="checkbox"/> Marianne Mcintosh, Membership Chair <input type="checkbox"/> Laurel Haas, Mentorship Chair <input checked="" type="checkbox"/> Allison Spector, Partnerships Co Chair <input type="checkbox"/> Melissa Harris, Partnerships Co-Chair <input checked="" type="checkbox"/> Jasmine Pippin-Timco, Public Outreach Co-Chair <input checked="" type="checkbox"/> Debra Lefing, Public Outreach Co-Chair <p>Guest: Beth Archer</p>	
1.	<p>Introductions and General Membership Meeting Debrief</p> <p>Suggestions to provide Icebreaker questions at the beginning to initiate networking and to potentially adjust agenda to start meeting at 8:45 so people don't show up for sound checks. We need to let board members and speakers know to come early for sound checks.</p> <p>Also need to figure out the breakout rooms, so it goes a little smoother and quicker. A suggestion to prepare information about the subcommittee on a slide or ahead of time so that people have more information when choosing a breakout room.</p> <p>There was positive feedback on the member spotlights.</p> <p>Upcoming Executive Board meetings will have a standing agenda item every other month to talk about upcoming General Membership meetings.</p>	10 min
2.	<p>Website Update</p> <p>The website is on track to launch Spring of 2021. The contractor is currently working on subcommittee pages. There are still a handful of things to complete such as the calendar, and the new member packet.</p>	15 min
3.	<p>May General Membership Meeting</p>	15 min

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	The agenda for the May meeting was adjusted to allow for 10 minute breaks and less time for subcommittee breakout sessions.	
4.	<p>DEI for ICSEW</p> <p>There was discussion on efforts to bring DEI to the forefront of all of ICSEW’s activities and meetings, and to be deliberate around this priority focus.</p> <p>There were suggestions for future speakers, and the possibility of providing training for the Executive Board on this issue.</p> <p>It was also suggested to develop a survey for the General Membership on the focus that DEI should take for ICSEW.</p>	15 min
5.	<p>Communications Plan</p> <p>The communication plan includes the items that ICSEW publishes and the timeline for when each of those items should be published.</p> <p>There was also discussion of who should get trained on updating the new website.</p>	15 min
6.	<p>Subcommittee Report</p> <p>It was noted that the Mentorship Pilot Program will be coming to a close soon and that the Executive Board will need to decide on what to do with the recommendations and the Mentorship program. The current chair will be stepping down, so if the subcommittee continues, there will need to be a new chair elected.</p> <p>There was discussion about the acknowledgement for Native Lands at the beginning on the meetings. Suggested script and components of the acknowledgement were shared:</p> <ol style="list-style-type: none"> 1 – Recognize Traditional Homeland aspect for the indigenous peoples - This is a part of our identity that is inseparable from who we are 2 - Be sure to say “thank you”. So simple. So important. 3 - Recognize and call out that the indigenous peoples of the land, “are still here”. Do not use the past tense to describe us 4 - Acknowledge the importance of hospitality and generosity between peoples. This is integral part of our culture and something beneficial to all peoples of Washington State. 5 - Share a positive current educational point that links the past, present, and future. For none stand on their own. <p>We would like to begin by acknowledging, with respect, that the land we are on in Washington is the traditional and ancestral homelands of many indigenous people, who have stewarded this land since time immemorial.</p> <p>Recognizing the Indigenous communities of land we occupy and our country’s history of settler colonialism is integral to racial equity and social justice work. We are encouraging this practice for opening events and public gatherings to show respect and take a step towards correcting stories and practices that erase Indigenous people and culture.</p>	15 min

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	Public Outreach updated on the charity drive and the need to troubleshoot how to continue to engage the eastside of the state and get charity items over there.	
7.	<p>Agenda Item: Future Agenda Items</p> <p>The group discussed that the ICSEW mailbox is an OFM address and that once all state agencies migrate to Microsoft 365, there will likely be issues with multiple people from multiple agencies being able to share the mailbox. It was suggested to reach out to WA Tech.</p> <p>It was decided that the April Executive Board meeting will be from 1pm to 3pm.</p>	5 min

Action Items	Owner	Completion Date
Need to decide which executive board members will get training on the new website.	All	April 2021
Need to finalize the Native Lands acknowledgement and start to incorporate it all future General Membership meetings.	Partnerships	April 2021
Standing agenda item for the Executive Board meetings added every other month to discuss upcoming General Membership meeting agendas.	Exec. Secretary	April 2021

Future Agenda Items	Timeline	Owner

