

# Executive Board Agenda

Virtual Meeting

July 21, 2020 | Time 1:00pm – 2:00pm

Main Outcomes	Contract Freeze Exemption
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	<p><b><u>Executive Board Members</u></b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Amal Joury, Chair</li> <li><input checked="" type="checkbox"/> Jane Chapman, Vice-Chair</li> <li><input checked="" type="checkbox"/> Lu Anne Eyles, Executive Secretary</li> <li><input checked="" type="checkbox"/> Cristina Steward, Treasurer</li> <li><input checked="" type="checkbox"/> Rachel Friederich, Communications Chair</li> <li><input checked="" type="checkbox"/> Debbie Baker, Professional Development Chair</li> <li><input type="checkbox"/> Sarah Chaplin, Conference Co-Chair</li> <li><input checked="" type="checkbox"/> Beth Archer, Conference Co-Chair</li> <li><input checked="" type="checkbox"/> Cheryl Flynn, Legislation and Policy Chair</li> <li><input checked="" type="checkbox"/> Marianne Mcintosh, Membership Chair</li> <li><input checked="" type="checkbox"/> Josefina Magana, Mentorship</li> <li><input checked="" type="checkbox"/> Allison Spector, Partnerships Co Chair</li> <li><input checked="" type="checkbox"/> Melissa Harris, Partnerships Co-Chair</li> <li><input checked="" type="checkbox"/> Jasmine Pippin-Timco, Public Outreach Co-Chair</li> <li><input checked="" type="checkbox"/> Debra Lefing, Public Outreach Co-Chair</li> </ul> <p>A Blowers, Hofstr, Ann Bartholomew, Rachel Hopkins, Laurel Haas, Leslie Wolff, Theresa, Rae Simpson, Taja Blackhorn, Marie Splaine, Valerie Robinson</p>	
1.	<p><b>Agenda Item: Old Business</b></p> <ul style="list-style-type: none"> <li>• Bystander Intervention Training (Jasmine and Debra)</li> <li>• Mentorship Update (Josefina)</li> <li>• Contract Freeze Exemption (Amal) – The exemption form is nearing ready for submittal to OFM. The Women’s Commission Director, who is currently unnamed, will be engaged in future contract requests as a cc and not as a decision maker. These are for requests outside of the administrative budget. There may be some policy writing that completed to address this.</li> <li>• Administrative Budget for SFY 2021</li> </ul>	20 Min Discussion
2.	<p><b>Agenda Item: Joint BRG Event Date (Amal).</b></p> <p>The joint BRG Event will take place on August 26, 2020 between the hours of 1pm-5pm. More information with be forthcoming.</p>	10 Min Discussion
3.	<p><b>Communications (All).</b> The group had a discussion around the communications the ICSEW make to stakeholders. What channels are preferred and who will be responsible for those communications. The group decided to create a communications plan and the Executive Secretary will create a template to bring back to the group for collaboration as a starting point.</p>	25 Min Discussion
4.	<p><b>Agenda Item: Future Agenda Items (Amal).</b></p> <ul style="list-style-type: none"> <li>• The group discussed the process difficulties and roadblocks that exist to join the ICSEW membership.</li> <li>• What’s Next Washington are developing human resources and licensing guidelines for formerly incarcerated employees.</li> </ul>	5 Min Discussion

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Action Items	Owner	Completion Date
Administrative Budget for SFY 2021 finalized and put to a vote by the ICSEW representatives	Jane and Amal	
Develop Communications Plan	Lu Eyles	

Future Agenda Items	Timeline	Owner
Review leg and policy subcommittee policy and amend to allow ad hoc committee to develop policy recommendations	TBD	Amal Joury
Membership outreach plans	August	Marianne McIntosh
What's Next Washington	TBD	Amal Joury
Joint BRG Event	August	Amal Joury
Mentorship Update	August	Laurel Haas
Communications Plan	August	Lu Eyles
Conference 2020	August	Beth Archer

