

# Executive Board Agenda

Virtual Meeting

June 16, 2020 | Time 1:00 pm – 4:00 pm

<b>Main Outcomes</b>	<i>Website Redesign, Conference and Budget decisions</i>
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	<p><b><u>Welcome &amp; Agenda Review</u></b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Amal Joury, Chair</li> <li><input checked="" type="checkbox"/> Jane Chapman, Vice-Chair</li> <li><input checked="" type="checkbox"/> Lu Anne Eyles, Executive Secretary</li> <li><input checked="" type="checkbox"/> Cristina Steward, Treasurer</li> </ul> <p><b><u>Subcommittees</u></b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Rachel Friederich, Communications</li> <li><input type="checkbox"/> Debbie Baker, Professional Development</li> <li><input checked="" type="checkbox"/> Sarah Chaplin, Conference Co-Chair</li> <li><input checked="" type="checkbox"/> Beth Archer, Conference Co-Chair</li> <li><input checked="" type="checkbox"/> Cheryl Flynn, Legislation and Policy</li> <li><input checked="" type="checkbox"/> Marianne Mcintosh, Membership</li> <li><input checked="" type="checkbox"/> Josefina Magana, Mentorship</li> <li><input checked="" type="checkbox"/> Allison Spector, Partnerships</li> <li><input type="checkbox"/> Melissa Harris, Partnerships Co-Chair</li> <li><input checked="" type="checkbox"/> Jasmine Pippin-Timco, Public Outreach Co-Chair</li> <li><input checked="" type="checkbox"/> Debra Lefing, Public Outreach Co-Chair</li> </ul>	
1.	<p><b>Agenda Item: Old Business (Jane &amp; Amal)</b></p> <ul style="list-style-type: none"> <li>• Child Care on Campus – Amal provided an update on the interest around members creating a parental executive board for the Child Care on Campus program. Three have expressed interest but the group should be about seven members to be effective. Amal will send message to the GovDelivery list to determine if there is additional interest.</li> <li>• Safe Place Quarantine Essentials –Details to be forthcoming.</li> <li>• The BRG’s are currently working on forming a subcommittee to plan a BRG led. ICSEW has accepted an invite to assist with planning.</li> </ul>	30 Min Discussion
2.	<p><b>Agenda Item: Contract Freeze Exemption (Amal)</b></p> <ul style="list-style-type: none"> <li>• SFY Budget 2020/2021: The ICSEW are still waiting on the discussion with OFM about the ICSEW exempted status. This applies to contracts for 2020 conference and website redesign.</li> </ul>	15 Min Discussion
3.	<p><b>Agenda Item: Mentorship Update (Josefina).</b></p> <p>Josefina provided an update on the mentorship program. They have nearly completed the pairing of the mentors and mentees. The subcommittee is requesting four mentorship advisors who will intercede when the pairing is unsuccessful.</p>	15 Min Discussion
4.	<p><b>Agenda Item: Annual ICSEW Celebration Proposed Agenda (Amal and Jane).</b></p> <p>Amal, provided an update on the virtual plans for the annual ICSEW Celebration.</p> <ul style="list-style-type: none"> <li>• Dr. Johnson will be giving a keynote address for our celebration and Jane will ask her if she can speak from 9am to 10:30am. The EB will need to monitor</li> <li>• Amal and Jane will plan special honor awards for the celebration for members who have provided exemplary service to the ICSEW.</li> <li>• The group decided to upgrade the Zoom account to handle 300 people. Beth will put together the request and send it to Rudy at OFM.</li> <li>• Create an event on the Facebook page so that people can save it to their calendar.</li> </ul>	45 Min Discussion

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	<ul style="list-style-type: none"> <li>• The name of meeting will become Annual ICSEW Celebration</li> <li>• An annual report will be created as a one pager and will be used to submit to the Governor’s office and to the executive sponsors. A presentation will be created as a compliment to the document for the Zoom meeting.</li> <li>• The group discussed Safeplace is center stage for donations and gift cards and a simple way to donate by providing the links. The group discussed the possibility for ICSEW to contribute to Safeplace as a committee within the current budget. The information currently provided is specifically for Thurston County Safeplace. The audience may want to know about Safeplace locations in their own county.</li> <li>• Evite for the meeting sent within the next 10 days.</li> </ul> <p>The group discussed outreach for new members and should be an agenda item for a future date based on the final counts in July. Joint events with BRG’s may be a possibility and then employees will not have to choose between both.</p>	
<b>5.</b>	<b>Agenda Item: Bystander Intervention Training (Jasmine and Debra)</b> Public Outreach is in the beginning stages of putting together this training subject. The subject is timely and may not need to wait for a scheduled meeting with the virtual capabilities the training could be between meetings as separate offering.	20 Min Discussion
<b>6.</b>	<b>Agenda Item: Future Agenda Items (Amal).</b> <ul style="list-style-type: none"> <li>• The group discussed the process difficulties and roadblocks that exist to join the ICSEW membership.</li> <li>• What’s Next Washington are developing human resources and licensing guidelines for formerly incarcerated employees.</li> </ul>	5 Min Discussion

Action Items	Owner	Completion Date
The ICSEW Executive Board will pursue of a virtual conference with Leadercast for August 25, 2020 and ICSEW reps will vote on the proposal.	Jane and Amal	6/5/2020
Administrative Budget for SFY 2021 finalized and put to a vote by the ICSEW representatives	Jane and Amal	

Future Agenda Items	Timeline	Owner
Review leg and policy subcommittee policy and amend to allow ad hoc committee to develop policy recommendations	TBD	Amal
Membership outreach plans	August	Marianne
What’s Next Washington		

