

Executive Board Agenda

Virtual Meeting

May 13, 2020 | Time 10:30 AM – 12:00 pm

Main Outcomes	<i>Website Redesign, Conference and Budget decisions</i>
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	<p><u>Welcome & Agenda Review</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Amal Joury, Chair <input checked="" type="checkbox"/> Jane Chapman, Vice-Chair <input checked="" type="checkbox"/> Lu Anne Eyles, Executive Secretary <input checked="" type="checkbox"/> Cristina Steward, Treasurer <p><u>Subcommittees</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Rachel Friederich, Communications <input checked="" type="checkbox"/> Debbie Baker, Professional Development <input checked="" type="checkbox"/> Sarah Chaplin, Conference Co-Chair <input checked="" type="checkbox"/> Beth Archer, Conference Co-Chair <input checked="" type="checkbox"/> Cheryl Flynn, Legislation and Policy <input checked="" type="checkbox"/> Marianne Mcintosh, Membership <input checked="" type="checkbox"/> Josefina Magana, Mentorship <input checked="" type="checkbox"/> Allison Spector, Partnerships <input checked="" type="checkbox"/> Melissa Harris, Partnerships Co-Chair <input checked="" type="checkbox"/> Jasmine Pippin-Timco, Public Outreach Co-Chair <input type="checkbox"/> Debra Lefing, Public Outreach Co-Chair, pending acceptance <p>Guests:</p>	
<p>1.</p>	<p>Agenda Item: Professional Development Proposal (Debbie and Beth) Beth provided an overview of the budget proposal items for review by the executive board in three separate documents as listed below.</p> <ul style="list-style-type: none"> • 2020 Speaker Proposal, these speakers had been scheduled to speak at conference this year and ICSEW are offering a place for them to present during the remaining 2020 membership meetings. • Training Proposal: SUPERPOWER HOUR with Vickie Sokol Evans (2021) • ICSEW Audio Visual Needs for Membership Meetings and Conference <p>The group discussed these budget proposals and decided to utilize local speakers for the membership meetings.</p> <p>The group discussed the Audio Visual Needs Proposal and included those items in the SFY2021 Administrative budget as a one-time expense for the equipment and a subscription that will renew annually to broadcast the training and meetings on several online platforms.</p> <p>The group discussed the training proposal and it was not included in the administrative budget and is tabled until next year.</p>	<p>40 Min Discussion</p>
<p>2.</p>	<p>Agenda Item: SFY Budget 2020/2021 (Jane) Jane provided a summary review of the SFY 2021 Budget. The group discussed the administrative budget, incorporated edits, and is prepared to submit to the general membership for a vote.</p>	<p>20 Min Discussion</p>

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3.	Agenda Item: Mentorship Update (Josefina). Josefina gave an update on the mentorship pilot. They are researching the software that is in use at DOL, and may incorporate that at a future date. They have 40 participants who are all ready to get started and an outline of next steps and dates will be distributed to the executive board members.	5 Min Discussion
4.	Agenda Item: Safe Place Quarantine Essentials (Jasmine) Jasmine gave an update on Safe Place and that those suffering from domestic abuse are more vulnerable during this stay home order. The group discussed the possibility of a fundraiser or donation drive for Safe Place. Jasmine will coordinate activities for these efforts.	10 Min Discussion
5.	Agenda Item: Reminders (Amal). If we engage in any activity that requires a contract we must work with OFM, Bonnie Lindstrom, at the onset.	5 Min Discussion
6.	Agenda Item: Childcare on Campus (Amal). Amal gave an overview of the status of the Childcare on Campus program currently housed on the West side of Olympia. The location will be changing and DES, who will be the Board of Advisors, has reached out to ICSEW and other committee's to seek interest in forming Parental Board for the program. The Parental Board would need to obtain 501C3 Non-profit status. The benefit of membership on the Parental Board the childcare provided. The ICSEW is not currently interested in obtaining the 501C3 status and moving forward as a committee in the effort. However, this will be discussed more broadly with the membership to determine interest outside of ICSEW.	10 Min Discussion
7.	From the chat messages names of possible presenters (All) Justice Whitner - recently appointed to the Supreme Court in WA Dr. Clarice Hollins Amy Leneker Lanessa Inman from the YWCA	

Action Items	Owner	Completion Date
The ICSEW Executive Board will pursue of a virtual conference with Leadercast for August 25, 2020 and ICSEW reps will vote on the proposal.	Jane and Amal	
Administrative Budget for SFY 2021 finalized and put to a vote by the ICSEW representatives	Jane and Amal	

Future Agenda Items	Timeline	Owner
Review leg and policy subcommittee policy and amend to allow ad hoc committee to develop policy recommendations	May	Amal

