



EXECUTIVE ORDER 16-04

**REAFFIRMING THE INTERAGENCY COMMITTEE
OF STATE EMPLOYED WOMEN**

WHEREAS, it has been the policy of state government to provide equal opportunities to all state government employees; and

WHEREAS, women employed in state government experience unique and special issues involving working conditions and accessing employment and leadership opportunities; and

WHEREAS, the Interagency Committee of State Employed Women (“Committee”) has provided leadership, mentoring and networking opportunities for women in state government and has identified the continuing needs of state employed women; and

WHEREAS, it is good public policy to enhance the opportunities that allow women to fully participate in the state government workforce. Executive Order 89-09 established the Committee, but included certain restrictions that limited the participation of women from certain small agencies within the work of the Committee; and

WHEREAS, I confirm my support of the Interagency Committee of State Employed Women and recognize the need for greater representation of women in state government.

NOW, THEREFORE, I, Jay Inslee, Governor of Washington State, by virtue of the authority vested in me, do hereby reaffirm the establishment of and need for the Interagency Committee of State Employed Women.

A. DUTIES

1. The Committee shall examine and define issues pertaining to the rights and needs of women employed in state government and make policy recommendations to the Governor and state agencies with respect to desirable changes in programs, policies, and laws especially in the area of education, training, career development, and other conditions of employment.
2. The Committee shall also advise state agencies on the development and implementation of comprehensive and coordinated policies, plans and programs focusing on the special issues and needs of women in state government.

3. Each state department or agency shall provide appropriate and reasonable resources to the Committee as needed in order that the Committee may carry out the purposes of this Executive Order. Appropriate and reasonable resources shall include but not be limited to designating at least one person to serve on the Committee as its representative; granting that representative reasonable accommodation to attend Committee meetings and events; and providing, as necessary and available, office supplies, distribution capabilities, and meeting facilities for Committee work.

B. COMMITTEE MEMBERSHIP

1. Membership shall consist of a diverse group of state department and agency representatives with a maximum number of 60 members. Agencies shall have one representative for every 2,000 employees and have the authority to appoint an alternate representative. Leadership of the agency shall appoint its member(s).
2. Persons appointed to serve on the Committee shall serve two year terms, except in the case of a vacancy in which event appointment shall be for the remainder of the unexpired term for which the vacancy occurs. Committee bylaws shall be developed to address removal of members.
3. The reasonable expenses incurred by a person designated by a department or agency as its representative to the Committee shall be borne by that representative's employing department or agency.
4. The Committee shall put forth names to the Governor for consideration as the Chair. The Governor shall then appoint the Chair from the list of names submitted and the Chair shall serve at the Governor's pleasure. Committee meetings shall be at the call of the Chair or a majority of Committee members.
5. A simple majority of Committee members shall constitute a quorum for the purpose of conducting business.

C. STAFF

1. The Governor's Office shall designate one of the Governor's Executive Policy Advisors as its Committee liaison and staff person.
2. The Committee shall have the authority to receive such gifts, grants and endowments from public or private sources as may be made from time to time or otherwise for the use and benefit or the purposes of the Committee and to expend the same, including any income generated from them according to the terms of those gifts, grants or endowments.

This order takes effect immediately and supersedes Executive Order 06-01.

Signed and sealed with the official seal of the state of Washington on this 7th day of March, 2016 at Olympia, Washington.

By:

/s/

Jay Inslee
Governor

BY THE GOVERNOR:

/s/

Secretary of State