

ICSEW proudly presents...

WRITING FOR TODAY'S BUSINESS WORLD

"Guaranteed to save time and improve quality!"

Who Should Attend:

All career and quality-oriented people who want to make a lasting positive impression. Since excellent writing skills are crucial in today's workplace, this program is essential!

If you want career success...

If you want to save time...

If you have to produce quality paperwork, reports, and e-mails... this program is for you and your staff!

Where:

Labor and Industries Bld.
315 5th Ave.
Seattle, WA

When:

Nov. 18, 2009
9 AM until 4 PM

Payment: Only \$99

Payable before program
to K. Bote' Training

Box 1509

Maple Valley, WA 98038

Purchase orders and
credit cards accepted

Call (425) 432-9345

**Learn amazing formulas
and tricks that save time
and improve quality!**

Nov. 18, 2009
Seattle, WA



Kathy Bote' is an international speaker and author of the best-selling audio program "*Business Grammar and Usage for Professionals*." Disney Imagineering, Tourism Whistler, LA County Sheriff's Office have counted on Kathy to improve their documents. Contact Kathy to learn more today! Order your copy of her amazing audio program (includes 21 self-help exercises!)

What You Will Achieve:

"Write faster. Write better."

Increase your confidence and decrease writing time

Learn what's current in writing techniques and styles

Write effective e-mails and reports

Use 5 formulas to end the confusion and fights over commas and other challenging punctuation marks

Confidently manage commonly confusing words like who and whom, affect and effect, and more!

Edit and proofread for error-free copy!

Eliminate writer's block and reduce writing time by 1/3

Registration is easy!

Go on-line and reserve your spot now!

Here's the address:

<http://www.icsew.wa.gov/calendar/default.htm>

Or contact Genevieve O'Sullivan

360-725-9704

ICSEW@sao.wa.gov

"Become Your Own Hero!"