



# ICSEW

INTERAGENCY COMMITTEE OF  
STATE EMPLOYED WOMEN

*"To Identify and advocate for issues faced by state employed women"*

## **GENERAL MEMBERSHIP MEETING**

**State Capitol, Columbia Room**

**May 22, 2008**

**8:00 pm – 4:30 pm**

- 8:00 – 8:30 am**      **Gather at Capitol Bldg for TODSTW®D Stations**
- 8:30 – 12:00 pm**    **Take Our Daughters and Sons to Work® Day Event**
- 12:00 – 1:30 pm**    **Clean-Up and Lunch Break**
- 1:30pm**                **Connie - Call to Order**
- 1:35 – 1:45 pm**      **Welcome, Membership Introductions**
- ICSEW pins distributed to new members
  - Pins distributed to members children attending the meeting.
- 1:45 – 2:30 pm**      **Connie – Announcements**
- I am leaving state service effective mid-late July; the chair who will be appointed for the remaining two years is expected to be formally announced prior to the Transition meeting.
  - July 8<sup>th</sup> Transition Meeting reminder  
Connie will be presiding over the morning session and expect the new Chair will preside over the afternoon session.
  - New and Transitional members should verify their paperwork has been processed through the Governor's office. We have a new process in place and are working through the bumps.
  - Sandra Smith's autographed books "Get What you Really Want Without The Guilt" distributed to those members in attendance who hadn't previously received one.
  - Clothing Drive update, numbers should be in by the Transition meeting from "Dress for Success".
- 2:30 – 2:45 pm**      **Break**
- 2:45 – 4:00 pm**      **ICSEW May events – Roundtable Review/Discussion**
- TOD&STW® Day Review – Sharon Edwards**

- Door Prize Drawing
- Special thanks to Tiffany Hammond for her work on the new passports, Pat Carlson for soliciting door prizes from local vendors

Pros: Smokey the Bear was a great feature, Capitol Customer Service staff very helpful and service oriented. Skits kept the crowd busy, give-way calculators a big success.

Cons: Team support is needed to off set workload for Chair, increased Governor's presence is desired, more event and agenda signs needed, better campus maps to supplement the passports. Verify all offices are set-up for the event. We should ensure we give sponsors projected numbers to ensure appropriate numbers of give-aways are available for the children in attendance.

- Recruitment for 2009 TOD&STW® event Chair will begin after the transition meeting (along with a number of other Executive Board positions).

**Clothing Drive Review:**

A suggestion to spread out the dates of the Clothing Drive on the Conference years, this year was really busy for all the board and membership. Recognition of the drive will be given at the Transition meeting.

**ICSEW Conference Review – Connie**

Pros: It appears we made an appropriate profit, on-line registration went well, personalized agenda's were a hit but need to include room numbers for the sessions. Training sessions for the most part were a success. Health & Wellness Fair was a great success.

Cons: Food is critical, more options needed. Agenda too busy on Monday and Tuesday's agenda had too much free time. Need to advertise the Health & Wellness speakers more. Need to pay attention to the calendar and not plan evening events on special dates. Need to build the budget/catering contract with per diem in mind.

- In consideration of budget issues, it is likely that the location for 2010 conference will be in Tacoma/Olympia area.

**2008 PSRW Employee Recognition booth – Connie**

Connie thanked Michelle Lucero for staffing the booth. Michelle reported the "Professional Development" forms were well received and she enjoyed staffing the booth.

**4:00 – 4:30 pm**

**Transition Meeting Discussion – Connie**

- Agenda review
- Senator Kohl-Welles is invited but yet to be scheduled
- Rob McKenna is scheduled

**4:30 pm - Meeting Adjourned**